



The Urban Unit

Urban Sector Planning & Management Services Unit (Pvt.) Ltd.



URBAN SECTOR PLANNING & MANAGEMENT SERVICES UNIT (PRIVATE) LIMITED



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TENDER DOCUMENT

PROCUREMENT OF SATELLITE IMAGERY FOR MARDAN

(Single Stage One Envelope)

(Note: Procurement is done by Urban Unit in line with PPRA Rules 2014)

Tender # UU/2021-22/

Sign & Stamp of bidder



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Table of Contents

TERMS & CONDITIONS	3
1. General:	3
2. Time Period:	4
3. Force Majeure:.....	4
4. Penalty of Delay / Cancellation:	4
5. Payment to the Contractors:.....	4
6. Bid Security:	5
7. Deduction of Taxes:.....	5
8. Dispute:.....	5
9. Technical Evaluation Criteria (Mandatory):	5
10. Bids opening procedure:	6
12. One person, one bid:	6
TENDER CHECKLIST	8
BIDDER INFORMATION	9
FINANCIAL QUOTATION	10

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TERMS & CONDITIONS

Urban Sector Planning & Management Services Unit (Pvt.) Limited (*hereinafter referred to as "The Urban Unit" or Client*) invites sealed bids from well reputed eligible and experienced GST registered and income tax registered sole proprietor / firms / companies (*hereinafter referred to as "Bidder"*) for the specified items for its office located at 503, 5th Floor, Shaheen Complex, Egerton Lahore as per Annex-A (*hereinafter referred to as "Goods"*).

1. General:

- 1.1 Any offer not received as per terms & conditions of the tender enquiry is liable to be ignored. No offer shall be considered if:
 - a) received without bid security
 - b) it is received after the time and date fixed for its receipt
 - c) not signed & stamped by authorized person on each page of bidding document
 - d) the offer is ambiguous
 - e) the offer is received by fax or e-mail
 - f) the offer is from a black listed firm
 - g) offer received with shorter validity than required
 - h) the offer is not conforming to specifications indicated in the bidding document
 - i) any additional terms & conditions added by the bidder
 - j) any conditional offer
- 1.2 Only Income tax registered firms / companies are eligible to participate in the tender. (Provision of Active Status certificate / proof Mandatory)
- 1.3 Only Sales tax registered firms / companies are eligible to participate in the tender. (Provision of Active Status certificate / proof Mandatory)
- 1.5 Bid will remain valid for a period of 90 days from the date of opening the bids. No change in price will be made after opening of bids.
- 1.6 The cover envelop must indicate particulars of tender, name of submitting firm/company and date of opening. The envelope must be properly sealed.
- 1.7 Bidders shall participate for complete items mentioned at Annex-A. Partial bidding is not allowed.
- 1.8 Purchase Order(s) will be placed to technically responsive lowest evaluated bidder as per detailed at Annex-A by The Urban Unit after the approval of Competent Authority i.e. Chief Executive Officer of the Urban Unit.

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- 1.9 Offered rates will be on the basis of complete delivery of items/services at The Urban Unit, 503, 5th Floor Shaheen Complex, Egerton Road, Lahore
- 1.10 The bidder must indicate their National Income Tax No. and Sales Tax No.
- 1.11 The Urban Unit may increase or decrease the ordered quantities under Punjab Procurement Rules, 2014.

2. Time Period:

- 2.1 The bidder will have to complete the supply within 04 weeks from the date of issuance of Purchase Order(s).

3. Force Majeure:

Neither party hereto shall be held responsible for any delay for failure to perform any nor all of the objection imposed upon such party caused by the case of force majeure. In this case, the time for performance as per clause 2 will be extendable by an equivalent period provided that should be duly justified and the obligations of the other party shall be extended by an equivalent period. The expression “Force Majeure” shall mean cause or causes beyond the control of either party that may intervene after the formation of the contract and which may cause delay or it may impede its performance, namely, industrial disputes, floods or any natural catastrophe, fire, mobilization, war, insurrection, embargo requisition or any other circumstances beyond the control of parties.

4. Penalty of Delay / Cancellation:

- 4.1 Penalty @ 0.1% of total cost per day (maximum up to 10% of total value of the order) shall also be made as penalty in case of late delivery.
- 4.2 In case, supplier fails to deliver the requisite goods within stipulated time frame as specified in Clause 6 below, the Bid Security may be forfeited by the client.
- 4.3 The goods will be inspected by The Urban Unit through an authorized personnel and will be rejected, if not found according to the given specifications as mentioned at Annex-A. The Urban Unit will not be responsible for any cost or expenses incurred by the bidders.

5. Payment to the Contractors:

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- 5.1 Payment will be made through crossed cheque to bidder against invoice after 100% completion of delivery and inspection. No payment will be made as advance.
- 5.2 Payment against partial delivery will not be made.

6. Bid Security:

- 6.1 Bid security of Rs. 60,000/- (3% of estimated amount i.e. Rs. 2,000,000/-) **shall have to be attached along with (technical proposal) of bidding document.** It should be in the form of Pay Order / Bank Draft / CDR / Bank Guarantee valid for a period of minimum of six (6) months from a scheduled bank in favor of Urban Sector Planning & Management Services Unit (Pvt.) Limited.
- 6.2 Bid security of unsuccessful bidders shall be refunded on the finalization of the Procurement whereas the bid security of successful bidder shall be refunded after delivery of goods.
- 6.3 The bid security shall be forfeited if:
 - a. The offer is withdrawn, amended or revised after submission time.
 - b. The bidder fails to execute the contract strictly in accordance with terms and conditions of bidding document.

7. Deduction of Taxes:

All applicable taxes will be deducted while making payment as per Government Rules / Instructions/ Notifications. Bidder will be responsible for the payment of duties, levies and clearance from customs authorities etc.

8. Dispute:

In case of any dispute before or after the execution of contract, matter will be resolved as per PPRA Rules 2014.

9. Technical Evaluation Criteria (Mandatory):

- 9.1 Income Tax Registered Company (Active status mandatory)
- 9.2 Sales Tax Registered Company (Active status mandatory)
- 9.5 Meet the required technical specification of the equipment (Annex-A)

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The Urban Unit

Urban Sector Planning & Management Services Unit (Pvt.) Ltd.



- 9.6 Affidavit on non-judicial stamp paper of worth Rs. 50/- regarding non-involvement in any legal actions or dispute and firm is not black listed by any firm/company.
- 9.7 Copies of similar 02 work orders / Purchase Orders / Contracts each amounting Rs. 1,000,000/- or above and each issued in last 05 years' experience.
- 9.8 Criteria mentioned in tender checklist.

10. Bids opening procedure:

As per PPRA Rules 2014, single stage one envelope bidding procedure shall be adopted.

12. One person, one bid:

One person may submit one bid and if any person submits more than one bid, the procuring agency shall reject all such bids.

MUHAMMAD OMAR MASUD
Chief Executive Officer
Urban Sector Planning & Management
Services Unit (Pvt.) Limited

Sign & Stamp of bidder



ANNEX – A

TECHNICAL SPECIFICATIONS

Sr. No.	Equipment	Specification	Quantity
1	Satellite Imagery for Mardan	Latest Satellite Image (Not Older than three months): 15cm (HD) high resolution multispectral; orthorectified; Pan-sharpened	200 Sq. Km

Note:

1. Cloud cover = 0%, ONA ≤ 10%
2. Image Accuracy report i.e., centimeter level positional accuracy
3. For ortho-rectification, minimum twenty-five GCPs must be collected using RTK/DGPS followed by the accuracy standards defined as below.

Local Accuracy Standards:

95% Confidence Circle	Application
Less than 0.050 (m)	Project Control
Less than 0.100 (m)	Measurements

Network Accuracy Standards:

95% Confidence Circle	Application
Less than 0.100 (m)	Project Control
Less than 0.200 (m)	Measurements

4. Provision of raw data file (both image and points), processed and network adjusted points of RTK based GCP, sketch of location of each point and geotagged, time stamped photo of every point.

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TENDER CHECKLIST

S. #	DESCRIPTION	Tick Yes / No		Documents Attached at Annexure
1.	Affidavit on non-judicial stamp paper of worth Rs. 50/- regarding non-involvement in any legal actions or dispute and firm is not black listed by any firm/company			
2.	Copy of Sales Tax Registration certificate			
3.	Copy of Income Tax Registration certificate			
4.	Bid Security of Rs. 60,000/-			
5.	Copies of 02 similar work orders / Purchase Orders / Contracts each amounting Rs. 1,000,000/- or above and each issued in last 05 years' experience.			
6.	Copy of Proprietor's CNIC			
7.	Detailed specifications on company letter (signed/stamped) / brochure for the quoted items/services			

Note: Bidders must fill-up above mentioned checklist / table and attach copies of required documents with proper annexures along with bidding document.

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BIDDER INFORMATION

Name of Firm/Company	
Complete Postal Address	
Phone	
Contact Person / Designation	
Cell Number	
E-Mail	
Fax Number	
National Tax Number	
GST Number	

Date of Submission / opening of bids:

Receipt of bids : _____, **2022** till 11:00 AM

Opening of bids : _____, **2022** at 11:30 AM at Committee Room of
The Urban Unit, 503 – Shaheen Complex, Egerton Road,
Lahore

Sign & Stamp of bidder



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FINANCIAL QUOTATION

PURCHASE OF SATELLITE IMAGERY FOR MARDAN

Item	Quantity (Sq. Km)	Rate per Sq. Km (Inclusive of all Taxes) (PKR)	Total Amount (Inclusive of all Taxes) (PKR)
Latest Satellite Image (Not Older than three months): 15cm (HD) high resolution multispectral; orthorectified; Pan-sharpened	200		
Total Amount (Incl. of all taxes):			
Total Amount in Words			

Sign & Stamp of bidder