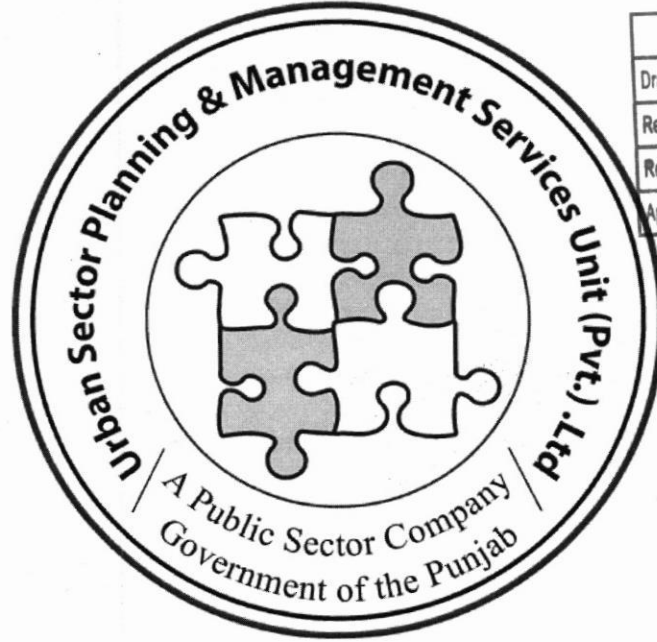




**URBAN SECTOR PLANNING & MANAGEMENT
SERVICES UNIT (PRIVATE) LIMITED**



	NAME	SIG.	DATE
Draft	Zohaib	Z. Zohaib	27/10/17
Review I	Bahar	B. Bahar	27/10/17
Review II	Mughees	M. Mughees	07/10/17
Approved			

TENDER DOCUMENT
Purchase and Installation of Fixtures/Electrical Items
(Soon Valley, District Khushab)

(Single Stage One Envelop)

(Note: Procurement is done by Urban Unit in line with PPRA Rules 2014)

Tender # UU/2017-18/26

MX

Sign & Stamp of bidder

[Handwritten signature and stamp]

[Handwritten signature]



Table of Contents

TERMS & CONDITIONS	3
1. General:	3
2. Time Period:	3
3. Extension of Delivery period:	3
4. Cancellation / Penalty of Delay:	4
5. Payment to the Contractors:	4
6. Bid Security:	4
7. Performance Bond:	4
8. Deduction of Taxes:	4
9. Dispute:	4
10. Evaluation Criteria:	4
11. Bid / Tender opening procedure:	4
12. One person One:	5
TENDER CHECKLIST	6
QUOTATION	7-8
BIDDER INFORMATION	9

Sign & Stamp of bidder



TERMS & CONDITIONS

Urban Sector Planning & Management Services Unit (Pvt.) Limited (*hereinafter referred to as "The Urban Unit" or Client*) invites sealed bids from eligible and experienced income tax & sales tax registered firms / companies (*hereinafter referred to as "Bidder"*) for its projects located at Kanhatti Garden Rest house and Khabeki Lake Restraunt, Soon Valley, Khushab district as per Annex-A (*hereinafter referred to as "goods"*).

1. General:

- 1.1 Any offer not received as per terms & conditions of the tender enquiry is liable to be ignored. No offer shall be considered if:
 - a) received without bid security
 - b) it is received after the time and date fixed for its receipt
 - c) not signed & stamped by authorized person on each page of tender document
 - d) the offer is ambiguous
 - e) the offer is received by fax or e-mail
 - f) the offer is from a black listed firm
 - g) offer received with shorter validity than required
 - h) any additional terms & conditions added by the bidder
 - i) any conditional offer
- 1.2 Only Income tax & Sales tax registered firms / companies are eligible to participate in the tender.
- 1.3 Bid will remain valid for a period of 90 days from the date of opening the tender. No change in price will be made in case of Pak rupees variation against US\$ and any other case as may be.
- 1.4 The cover envelop must indicate particulars of tender and date of opening. The envelope must be properly sealed.
- 1.5 Bidders shall participate for complete items at Annex-A. Partial bidding is not allowed.
- 1.6 The bidder must indicate their National Income Tax No. / Sales Tax No.
- 1.7 Offered rates will be on the basis of complete delivery and Installation at Kanhatti Garden Rest house, Khabeki Lake Restraunt, Soon Valley, Khushab district as detailed at Annex-A and shall be inclusive of all taxes.
- 1.8 Purchase order(s) will be issued to the lowest evaluated bidder by The Urban Unit after the approval of Competent Authority i.e. Chief Executive Officer of The Urban Unit.
- 1.9 The Urban Unit may increase or decrease the ordered quantities under Punjab Procurement Rules, 2014.

2. Time Period:

The bidder will have to deliver/installation of the goods within 01 week from the date of issuance of Purchase order(s).

3. Extension of Delivery period:

- 3.1 In special circumstances, request for extension of delivery period may be considered by the Competent Authority on the written request of the firm before the target date, which will be authorized to either accept or reject the request of bidder without assigning any reason.

Sign & Stamp of bidder

[Handwritten signatures and initials]